

89-0084

THE WHITE HOUSE  
WASHINGTON

January 9, 1989



MEMORANDUM FOR ALL CABINET AND AGENCY HEADS

FROM: KENNETH M. DUBERSTEIN *K. Duberstein*  
CHIEF OF STAFF

SUBJECT: Post Inauguration status of Reagan appointees,  
non-career SES and Schedule C appointees

I am forwarding the attached memorandum from the Co-directors of President-elect Bush's transition team to you for additional guidance relating to the status of Presidential, non-career SES and Schedule C appointees. Your assistance in passing this information along to these individuals in your departments is requested.

Many thanks.

Attachment


DDA REGISTRY

FILE: O&M-30-AR

OFFICE OF THE PRESIDENT-ELECT  
WASHINGTON, D.C. 20270

January 6, 1989

MEMORANDUM FOR ALL CABINET AND AGENCY HEADS

FROM: CRAIG L. FULLER  
ROBERT M. TEETER   
SUBJECT: Post Inauguration status of Reagan appointees,  
non-career SES and Schedule C appointees

Since all incumbent political appointees have been asked to submit resignations to appointing officials, guidance to those incumbents on their status upon President-elect Bush's inauguration is timely. The following guidance is being offered after consultation with President-elect Bush.

All incumbents are free to remain at their posts until their successors arrive for duty. Incumbents wishing to leave immediately or prior to the appointment of a successor are free to do so.

A policy allowing incumbents to remain at their posts, following President-elect Bush's inauguration, until successors are appointed, assures continuity of leadership and an effective transition of authority to Bush Administration appointees. This policy will in no way impede the flexibility of newly appointed agency heads, upon confirmation, to accept the resignations of subordinate incumbents immediately.

This guidance applies to all Presidential appointees, non-career SES and Schedule C appointees. Please convey this guidance to appointees in your agency immediately.

Thank you for your cooperation.